

**BUSINESS MEETING OF THE BOARD OF EDUCATION  
HAUPPAUGE UNION FREE SCHOOL DISTRICT  
TUESDAY, OCTOBER 17TH, 2023  
AT 7:00 P.M.  
MEETING TO BE HELD IN PERSON  
PUBLIC SESSION CAN BE VIEWED ON  
“YOUTUBE LIVE” ON THE  
HAUPPAUGE PUBLIC SCHOOL DISTRICT WEBSITE  
<https://www.hauppauge.k12.ny.us/Page/7118>**

**AGENDA - REVISED**

**1. CALLING OF THE MEETING**

**2. EXECUTIVE SESSION**

It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 7:00 P.M. to 8:00 P.M. Public Session will begin at 8:00 p.m.

**3. PLEDGE TO THE FLAG**

A. Brownie Troop 560 - Bretton Woods

**4. SUPERINTENDENT’S UPDATE**

**5. RECOGNITION / AWARDS / PRESENTATION / ADOPTION OF MINUTES**

**5A. RECOGNITION AND AWARDS**

A. Dr. Claudine DiMuzio, Principal of Pines Elementary School - Staff Member Recognition

**5B. PRESENTATIONS**

A. Secondary School Principals

- 1) Christine O’Connor - Middle School
- 2) Joseph Wieckhorst - High School

B. Capital Bond Presentation

by Dr. Donald Murphy, Superintendent, and Brigid Siena, Assistant Superintendent for Business and Operations

**5C. ADOPTION OF MINUTES**

- 1) Business Meeting of Tuesday, September 19, 2023

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ YES: \_\_\_\_\_ NO: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

## **6. QUESTIONS AND COMMENTS ON TONIGHT'S AGENDA ONLY**

*Members of the public who desire to address the board on any topic which is on tonight's organizational agenda are welcome to do so at this time. Speakers are requested to limit their remarks to not more than three minutes, to appoint a spokesperson if the concern is a group concern, and to supplement verbal presentations with written reports, if necessary or desired. Twenty minutes are being scheduled for this portion of tonight's agenda.*

## **7. CONSENT AGENDA**

### **7.1 ADMINISTRATIVE MATTERS**

### **7.2 PERSONNEL MATTERS**

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following personnel action report be approved as per attached.

#### **A. Personnel Action Report - Certified Staff**

- 1) Temporary Employment
- 2) Resignations/Termination/Leave of Absence/Retirement/Excessed
- 3) Appointment of Substitutes

#### **B. Personnel Action Report - Civil Service Staff**

- 1) Appointments
- 2) Change in Employment Status
- 3) Retirement/Resignation/Termination/Leave of Absence (LOA)
- 4) Appointment of Substitutes
- 5) Removal of Substitutes

#### **C. Co-Curricular Appointments**

- 1) Removal of Co-Curricular Staff - Pines
- 2) Appointment of Co-Curricular Staff - Pines
- 3) Appointment of Fine and Performing Arts Staff - High School
- 4) Appointment of Coaching Staff - Middle School and High School
- 5) Rescind of Co-Curricular Staff - Forest Brook
- 6) Appointment of Co-Curricular Staff - Forest Brook
- 7) Rescind of Co-Curricular Staff - Middle School
- 8) Appointment of Co-Curricular Staff - Middle School
- 9) Appointment of Co-Curricular Staff - Extended Essay Advisors

### **7.3 BUSINESS MATTERS**

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be received:

#### **A. Financials**

- 1) ECAF
  - a) July 2023
  - b) August 2023

- 2) Warrants
  - a) July 2023
  - b) August 2023
- 3) Budget Transfers - July and August 2023
- 4) Treasurer's Report - August 2023
- 5) Collateralization - August 2023
- 6) Claims Audit
  - a) July 2023
  - b) August 2023
- 7) Management Response
  - a) August 2023

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be approved:

B. Special Education

- 1) Behavior Change Success Corp.
- 2) Health Source Group (Addendum)
- 3) NYSARC, Inc.
- 4) New York Therapy Placement Services, Inc.

C. Other Contracts

- 1) Seneca Consulting Group
- 2) Change Order #3R, SED #58-05-06-03-0-008-050, (Interior Renovations at Tech Wing & New STEM, Hauppauge High School, CDJ Electric, Inc.)
- 3) ECAF Charters
  - a) Art Club
  - b) HS Band
  - c) Chess Club
  - d) Drama Club
  - e) French Honor Society
  - f) German Honor Society
  - g) History Club
  - h) Music Club
  - i) Natural Helpers
  - j) Social Awareness Club (SADD)
  - k) Girls Varsity Soccer
  - l) Tri-M Club
  - m) Kickline
- 4) Forerunner Technologies, Inc.
- 5) Research for Better Teaching, Inc.

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be approved:

D. The 2023/2024 Tax Levy of \$ 93,522,532 to be adopted, as per attached.

E. Resolution for Dual Tax Rate for the 2023/24 school year, as per attached.

F. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, funds remaining from the 2022/23 school year be transferred to reserve funds as of June 30, 2023, as per attached:

1) Transfer to Reserves

G. SEQRA RESOLUTION

### **SEQRA RESOLUTION**

WHEREAS, the Board of Education of the Hauppauge Union Free School District is considering the following capital improvements at the District's facilities as set forth herein and as described in a plan prepared for the District with the assistance of BBS Architects, Landscape Architects and Engineers, P.C.: (1) general improvements, repairs, and upgrades as listed in Table No.: 1 of the letter dated October 13, 2023 from J.C. Broderick & Associates, Inc. regarding SEQRA Review and Determination for the 2023 Bond Project Scope ("the SEQRA Determination Letter"), for the building, grounds, and athletic fields at the Hauppauge High School; (2) general improvements, repairs, and upgrades as listed in Table No.: 2 of the SEQRA Determination Letter, for the building, grounds, and athletic fields at the Hauppauge Middle School; (3) general improvements, repairs, and upgrades as listed in Table No.: 3 of the SEQRA Determination Letter, for the building and grounds at the Forest Brook Elementary School; (4) general improvements, repairs, and upgrades as listed in Table No.: 4 of the SEQRA Determination Letter, for the building and grounds at the Bretton Woods Elementary School; (5) general improvements, repairs, and upgrades as listed in Table No.: 5 of the SEQRA Determination Letter, for the building and grounds at the Pines Elementary School; (hereinafter collectively referred to as the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(1)); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, the maintenance of existing landscaping or natural growth is classified as a Type II Action under the

current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(8)); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(10)); and

WHEREAS, the purchase or sale of furnishings, equipment or supplies...other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(31)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1), (2), (8), (10) and (31) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and

BE IT FURTHER RESOLVED, that, after review of the Projects, 6 NYCRR Section 617.5, and the SEQRA Determination Letter, the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Projects from the New York State Education Department.

## **7.4 CURRICULUM AND INSTRUCTIONAL MATTERS**

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be approved:

**A. Committee on Special Education Recommendations:**

- 1) CSE Recommendations
- 2) CPSE Recommendations
- 3) 504 Recommendations

**B. Overnight and Out of State Field Trips**

- 1) Met Life Stadium - High School Business students in grades 11 and 12, Tuesday, November 14, 2023.
- 2) NYSSMA All-State Winter Conference - Music Student, All-State Symphony Orchestra, November 30 - December 3, 2023, Rochester, NY

MOTION:\_\_\_\_\_ SECOND:\_\_\_\_\_ YES:\_\_\_\_\_ NO:\_\_\_\_\_ ABSTAIN:\_\_\_\_\_ ABSENT:\_\_\_\_\_

**8. POLICIES - NONE**

**9. BOND VOTE**

**RESOLUTION OF THE HAUPPAUGE UNION FREE SCHOOL DISTRICT, NEW YORK,  
ADOPTED OCTOBER 17, 2023, CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE  
THE EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND THE LEVY OF A TAX  
THEREFOR.**

RESOLVED BY THE BOARD OF EDUCATION OF THE HAUPPAUGE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Hauppauge Union Free School District, in the County of Suffolk, New York (the "District"), shall be held within the District, on Tuesday, December 5, 2023, at 6:00 o'clock A.M. (Prevailing Time) at the Board Room of the Whiporwil Administrative Office, 495 Hoffman Lane, Hauppauge, New York, as provided in the Notice calling said Special District Meeting hereinafter substantially prescribed. The voting at such Special District Meeting shall be by voting machine or paper ballot, as provided by the Education Law, and the polls shall remain open from 6:00 o'clock A.M. (Prevailing Time) to 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in "The Smithtown News," and "The Islip Bulletin," two newspapers each having a general circulation within the District, such publications to be at least made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publications to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

**NOTICE OF SPECIAL DISTRICT MEETING  
HAUPPAUGE UNION FREE SCHOOL DISTRICT,  
IN THE COUNTY OF SUFFOLK, NEW YORK  
DECEMBER 5, 2023**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Hauppauge Union Free School District, in the County of Suffolk, New York, adopted on October 17, 2023, a Special District Meeting of the qualified voters of said School District will be held on

**TUESDAY, DECEMBER 5, 2023**

from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) at the Board Room of the Whiporwil Administrative Office, 495 Hoffman Lane, Hauppauge, New York, for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION

RESOLVED:

(a) That the Board of Education of the Hauppauge Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to construct improvements to District school buildings and the sites thereof (the "Project"), substantially as described in a plan prepared for the District with the assistance of BBS Architects, Landscape Architects and Engineers (the Plan), which is on file and available for public inspection at the office of the District Clerk; such Project, including (as and where required) improvements to the heating, air conditioning, ventilation, mechanical, plumbing, electrical, security, sound, lighting, fire safety, clock, phone/public address/intercom systems; exterior drainage improvements; the construction of ADA improvements; interior reconstruction and space reconfiguration; roof replacement and/or reconstruction; localized locker improvements; replacement of stairs, ramps, railings, doors, hardware and ceilings; window/glazing improvements; selective interior bleacher replacements; flooring replacements and abatements; sidewalk, exterior building envelope and selective pavement improvements/expansions; irrigation system improvements; generator repairs/improvements; boiler room abatements and upgrades and athletic and recreational improvements, including the construction of multi-purpose synthetic turf fields, installation of sports and security lighting; interior and exterior scoreboard upgrades; reconstruction of tennis courts, grandstand replacement, the construction of a new comfort station, concession and storage building, construction of bathroom buildings, track and field improvements and courtyard reconstruction; all of the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$58,200,000; provided that the detailed costs of the components of the Project as set forth in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$58,200,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$58,200,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballots used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION

YES

NO

**RESOLVED:**

(a) That the Board of Education of the Hauppauge Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to construct improvements to District school buildings and the sites thereof, substantially as described in a plan by BBS Architects, Landscape Architects and Engineers, and to expend therefor an amount not to exceed the estimated total cost of \$58,200,000; (b) that a tax is hereby voted in the amount of not to exceed \$58,200,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts the Board of Education shall determine; and (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the amount of not to exceed \$58,200,000, and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot as provided in the Education Law and the polls will remain open from 6:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

**NOTICE IS HEREBY FURTHER GIVEN** that, pursuant to Section 2014 of the Education Law, personal registration of voters is required for said Special District Meeting, and no person shall be entitled to vote at the Special District Meeting to be held as aforesaid whose name does not appear on the register of said School District prepared as hereinafter set forth, except a person who is otherwise qualified to vote and is registered under the provisions of Article 5 of the Election Law.

Residents of the District can register to vote in School District elections at the office of the District Clerk between the hours of 9:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) on any day the District Clerk's office is open, as well as following the regularly scheduled meetings of the Board of Education during October and November, provided that no person shall be allowed to register to vote for the December 5, 2023 Special District Meeting after November 30, 2023.

The register of the qualified voters of the District prepared for the Annual District Meeting and Election held on May 16, 2023, shall be used as the basis for the preparation of the register for the Special District Meeting to be held on December 5, 2023. Any person whose name appears on such register or who shall have been previously registered for and voted at any annual or special election of the School District held or conducted at any time since January 1, 2019, will not be required to register personally for this Special District Meeting. In addition, any person otherwise qualified to vote who is registered with the Board of Elections of Suffolk County under the provisions of the Election Law shall be entitled to vote at said Special District Meeting without further registration.

The register for the Special District Meeting will be filed in the Office of the District Clerk in the Whiporwil Administrative Office, 495 Hoffman Lane, Hauppauge, New York, where such register will be open for inspection by any qualified voter of the District between the hours of 9:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) on each of the five days (except Sunday) prior to and on the day set for said Special District Meeting, except Saturday, December 2, 2023 when it will be open between 11:00 o'clock A.M. and 12:00 o'clock noon (Prevailing Time) by appointment only.

**NOTICE IS HEREBY FURTHER GIVEN** that pursuant to Education Law §2018d, Military Voters who are not currently registered may apply to register as a qualified voter of the District by submitting a Military Voter Registration Application to the District Clerk, no later than 5:00 p.m. on November 9, 2023. A copy of the Military Voter Registration Application is available both at the Office of the District Clerk and online at the District's website located at <https://www.hauppauge.k12.ny.us/Domain/38>. Military voters who are qualified voters of the District may submit an application for a military ballot. A Military Voter is entitled to designate a preference to receive a Military Voter Registration Application, Military Ballot Application, or Military Ballot by mail, facsimile, or electronic mail. Such designation will remain in effect until revoked or changed by the voter. If no preference is designated, the District will transmit the Military Voter Registration Application, Military Ballot Application, or Military Ballot by mail. Military Ballots will not be canvassed unless it is received by the District Clerk on or before 5:00 p.m. on December 5, 2023.

**NOTICE IS HEREBY FURTHER GIVEN** that the Board of Education has adopted a resolution providing for absentee ballots in accordance with Section 2018-a of the New York State Education Law. All inquiries for information concerning the use of an absentee ballot can be made by writing to Lori DeGeorge, District Clerk, Hauppauge Union Free School District, 495 Hoffman Lane, P. O. Box 6006, Hauppauge, New York 11788. Applications for absentee ballots may be obtained in the Office of the District Clerk in the Whiporwil Administrative Office, 495 Hoffman Lane, Hauppauge, New York, between the hours of 9:00 o'clock A.M. (Prevailing Time) and 4:00 o'clock P.M. (Prevailing Time). An application for an absentee ballot must be received

by the District Clerk at least seven days before the date of the vote if the ballot is to be mailed to the voter, or the day before the vote if the ballot is to be personally issued to the voter. No absentee voter's ballot shall be canvassed unless it shall have been received in the office of the District Clerk no later than 5:00 o'clock P.M. (Prevailing Time) on December 5, 2023, the date of the vote.

A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk between the hours of 9:00 o'clock A.M. (Prevailing Time) and 4:00 o'clock P.M. (Prevailing Time) on each of the five (5) days prior to the day of the vote, except Saturday and Sunday.

Only qualified voters who are registered to vote will be permitted to vote.

**BY THE ORDER OF THE BOARD OF EDUCATION**

Dated: October 17, 2023

Lori DeGeorge  
District Clerk

Section 4. The vote upon the Bond Proposition to be submitted to the qualified voters shall be by paper or machine ballots, and the District Clerk is hereby authorized and directed to have the necessary ballots printed, in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The proceeds of the bonds authorized pursuant to the Bond Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

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The adoption of the foregoing resolution was seconded by Board Member

\_\_\_\_\_ and duly put to a vote on roll call which resulted as follows:

David Barshay	_____
Rob Scarito	_____
Michael Buscarino	_____
Dr. Lawrence Crafa	_____
James Kiley	_____

Colleen Capece  
Gemma Salvia

\_\_\_\_\_  
\_\_\_\_\_

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

## 10. COMMITTEE REPORTS

- A. Audit Committee - Ms. Colleen Capece, Temporary Chair; Mr. James Kiley; Mr. Rob Scarito
- B. Board Policy Committee - Mr. Dave Barshay, Temporary Chair; Ms. Gemma Salvia; Mr. Rob Scarito; Ms. Colleen Capece, Alternate; Mr. Joseph Tasman, Deputy Superintendent; Ms. Brigid Siena, Assistant Superintendent for Business and Operations; Dr. Tim McCarthy, Assistant Superintendent for Curriculum, Instruction, and Technology
- C. Islip Town School Board Association Representatives Committee - Mr. Michael Buscarino, Chair; Ms. Colleen Capece, Alternate
- D. Steering Committee - Mr. Dave Barshay; Dr. Donald B. Murphy, Superintendent, Chair
- E. HIV/AIDS Committee - Dr. Lawrence Crafa, Chair
- F. Code of Conduct Committee - Mr. Rob Scarito, Temporary Chair; Mr. James Kiley; Mr. Michael Buscarino; Mr. Joseph Tasman, Deputy Superintendent
- G. Safety Committee - Mr. Michael Buscarino, Temporary Chair; Ms. Gemma Salvia; Mr. James Kiley, Alternate; Dr. Christopher Smalley, Executive Administrator of Information Technology and Security Initiatives; Mr. Glenn Holm, Director of Facilities; Mr. Patrick Caffrey, Director of Security
- H. Facilities Committee - Dr. Lawrence Crafa, Temporary Chair; Ms. Colleen Capece; Ms. Gemma Salvia; Mr. James Kiley, Alternate; Mr. Glenn Holm, Director of Facilities; Ms. Brigid Siena, Assistant Superintendent for Business and Operations
- I. Curriculum, Instruction, and Technology - Ms. Gemma Salvia, Temporary Chair; Ms. Colleen Capece; Dr. Tim McCarthy, Assistant Superintendent of Curriculum, Instruction, and Technology; Ms. Rebecca Bilski, Assistant Superintendent for Pupil Personnel Services; Dr. Christopher Smalley, Executive Administrator of Information Technology and Security Initiatives; Mr. Gary Fortmeyer, Parent Representative

## 11. DISCUSSION MATTERS

## 12. NEW BUSINESS

## 13. QUESTIONS AND COMMENTS FROM THE COMMUNITY

*Members of the public who desire to address or question the board on any topic related to board work are welcome to do so at this time. Speakers are requested to limit their remarks to not more than three minutes; to appoint a spokesperson if the concern is a group concern, and to supplement verbal presentations with written reports, if necessary or desired. Twenty minutes are being scheduled for this portion of tonight's agenda.*

## 14. ADJOURNMENT

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ YES: \_\_\_\_\_ NO: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

## 15. NEXT BUSINESS MEETING - Tuesday, November 14, 2023